

Minutes of a meeting of the Warwickshire Public Service Board held on 25 November 2009 at The Dormer Place Conference Centre, Leamington Spa.

Present:

Members of the Public Service Board

Council Leaders:

Warwickshire County Council - Apology from Cllr Alan Farnell, (Chair of Board)

North Warwickshire Borough Council – Apology from Cllr Colin Hayfield

Nuneaton and Bedworth Borough Council – Cllr Pete Gilbert

Rugby Borough Council - Cllr Craig Humphrey, (Vice-Chair of Board)(**In the Chair**)

Stratford on Avon District Council – Cllr Les Topham

Warwick District Council – Cllr Mike Doody

Learning and Skills Council (C&W) - Kim Thornywork

NHS Warwickshire (PCT) - Bryan Stoten

Voluntary and Community Sector - William Clemmey

Warwickshire Association of Local Councils (WALC) - Cllr Bill Lowe

Warwickshire Police Authority - Apology from Ian Francis

Other attendees

CWIC - Jacqui Aucott

CSWP Connexions – Steve Stewart

Derbyshire County Council – Nick Hodgson, Chief Executive

Improvement and Development Agency for Local Government - Judith Hurcombe

Jobcentre Plus – Jacqui Hatfield

Learning and Skills Council – Pete Shearing

Putting People First group - Dame Yve Buckland (Chair of Group)

NHS Warwickshire – John Linnane, Paul Jennings and Rachel Pearce

Warwickshire County Council – Councillor Jerry Roodhouse

Warwickshire Police – Andy Parker, Deputy Chief Constable

Officers

Chief Executives:

Nuneaton and Bedworth Borough Council - Christine Kerr

Rugby Borough Council - Simon Warren

Stratford on Avon District Council - Paul Lankester

Warwickshire County Council – Jim Graham

County Council Bill Basra, Partnership Delivery Manager
 David Carter, Strategic Director for Customers, Workforce and
 Governance
 Monica Fogarty, Assistant Chief Executive
 Nick Gower-Johnson, County Localities and Communities Manager
 Pete Keeley, Democratic Services
 Simon Robson, Head of County Partnerships

1.	<p>Apologies for Absence</p> <p>were received from Board Members:</p> <p>Ian Francis (Warwickshire Police Authority), Cllr Colin Hayfield (North Warwickshire Borough Council)</p> <p>and from:</p> <p>Chris Elliott (Chief Executive Warwick DC) and Jerry Hutchinson (Chief Executive North Warwickshire BC)</p>	
2.	<p>Minutes of Previous Meeting</p> <p>The Minutes of the meeting held on 25 June 2009 were agreed and signed as a correct record.</p>	
3.	<p>Responding to the Economic Downturn: The Derbyshire Experience</p> <p>Nick Hodgson, the Chief Executive of Derbyshire County Council, gave a presentation to the PSB about Partnership Working in Derbyshire including:</p> <ul style="list-style-type: none"> • the structure of partnership working • the delivery of priorities • working with health • the action being taken to respond to the economic downturn. <p>A copy of the slides used in Nick's presentation are available with these minutes on the LAA web site.</p> <p>In response to comments from Members, Nick indicated that the success was partly attributable to the informal arrangement between partners to concentrate on particular issues for a six weeks period and that this had been achieved within existing resources.</p>	

	<p>Resolved:</p> <p>That the Public Services Board Advisory Forum should meet before the next PSB on the 26 January 2010 to consider and report on what has been achieved in Warwickshire having regard to the Derbyshire experience and best practice elsewhere.</p> <p>The Chair thanked Nick for his presentation</p>	
<p>4</p>	<p>IdeA Peer Review</p> <p>The Board received a presentation from Judith Hurcombe of the Improvement and Development Agency for Local Government (IdeA) relating to the Warwickshire Public Sector Peer Challenge that had been commissioned by the PSB.</p> <p>The presentation outlined the approach to be taken, Benchmarking, Team Members and future action both for the IdeA and the partnership. A copy of the presentation slides are available with these minutes on the LAA web pages.</p> <p>Members noted that district council representation would be included in the team arrangements.</p> <p>The Chair thanked Judith for her presentation</p>	
<p>5.</p>	<p>Putting People First</p> <p>During her presentation of the report Dame Yve Buckland, Chair of the Putting People First Group emphasised that transport issues still needed to be addressed.</p> <p>During the discussion the following points were noted:</p> <p>With regard to the improvement to health and well being through appropriate adaptations to existing houses, concern was expressed about the need to move forward with affordable housing throughout the county.</p> <p>Councillor Craig Humphrey moved, Councillor Mike Doody seconded and it was Resolved:</p> <p>(1) That the recommendations of the Putting People First Group, as detailed in the report, be agreed.</p> <p>It was also Resolved:</p>	

	<p>(2) That Dame Yve Buckland be invited to work with the Healthier Communities and Older People Partnership Board to develop the Action Plan in terms of outcomes in response to the recommendations of the Task Force</p> <p>(3) That Dame Yve Buckland be invited to review progress in delivering Putting People First towards the end of 2010 using a Citizen's Panel approach and report back to the Public Services Board in January 2011.</p>	
<p>6.</p>	<p>Future Partnership Governance Arrangements</p> <p>David Carter, Strategic Director of Customers, Workforce and Governance, presented the report and recommendations of the PSB Governance Review Sub-Group.</p> <p>The Board discussed several aspects of the report including the need for further consideration to be given to:</p> <ul style="list-style-type: none"> • Where responsibilities for housing issues rested under the proposed four block structure. • The implications of the PSB commissioning work which involves other organisations budgets. • The use of Task and Finish Groups rather than themed groups. • The complexities of representation from Warwickshire NHS the NHS Trusts having regard to the size and spending power of certain sectors such as the Mental Health Trust. • Arrangements for future liaison between blocks having regard to the Sustainable Community Strategy. • Clarity as to whether meetings of the Board should be held in public. <p>Resolved:</p> <p>That the Board:</p> <p>(1) Approves the report of the Governance Review Sub-Group Model attached as Appendix 1 to the report and the recommendations contained therein</p> <p>(2) Authorises the Governance Review Sub-Group to produce an action plan for the implementation of new governance arrangements by 29th January 2010 having regard to comments</p>	

	<p>received from the Advisory Forum and other partnership sources and that it disband once this task is complete</p> <p>(3) That the action plan ensures that new arrangements for partnership governance are in force from 1st April 2010.</p>	
<p>7.</p>	<p>Family Centred Intervention</p> <p>Nick Gower-Johnson, County Localities and Communities Manager, (WCC) presented the report.</p> <p>Members welcomed progress thus far and made the following points in the discussion:</p> <ul style="list-style-type: none"> • The importance of both individuals and the project itself being a long term approach with a corresponding commitment in resources and planning. • The importance of mainstreaming activity to ensure sustainability and genuine lasting change. • The importance of coordination and communication to ensure effective delivery, public engagement and best practise is shared. <p>Resolved:</p> <p>That the Board:</p> <p>(1) Notes and agrees the approach set out in this report</p> <p>(2) Requests all agencies to consider ways in which they will support the agreed approach</p>	
<p>8.</p>	<p>Partnership Business Update</p> <p>Bill Basra, Partnerships Delivery Manager, presented the report which addressed business issues relating to the Warwickshire Together Partnership.</p> <p>Resolved:</p> <p>That the Board:</p> <p>a) Note the initial feedback from the Public Service Board Advisory Forum and the need to allocate ABG to fund the Idea peer review in March 2010 (Section 2)</p>	

	<ul style="list-style-type: none"> b) Note the decision by the ABG Sub-Group to allocate 2009/10 monies to Borough/District LSP's and year end project updates in relation to 2008/09 allocations (Section 3) c) Note Stage 2 of the potential allocation of reward grants in relation to LPSA 2 monies (Section 4) d) Endorse the updated Risk Register (Section 5) e) Note the approach to Review and Refresh (Section 6) f) Note Q2 LAA performance (Section 7) g) Note the 2009/10 Quarter 2 position and the projected 2009/10 outturn and make any comments as appropriate. (Section 8) 																
9.	Any Other Business None																
10.	Future Meetings																
	<p>The PSB noted the times, venues and dates of future meetings during 2010 as follows -</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">26 January - 2:00 p.m.</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 60%;">Building 1 Conference room, Saltisford, Warwick</td> </tr> <tr> <td>27 April -10.00am</td> <td style="text-align: center;">-</td> <td>Benn Hall, Rugby</td> </tr> <tr> <td>21 June -10.00am</td> <td style="text-align: center;">-</td> <td>Council House, Atherstone</td> </tr> <tr> <td>20 September -10.00am</td> <td style="text-align: center;">-</td> <td>Council House, Atherstone</td> </tr> <tr> <td>23 November -10.00am</td> <td style="text-align: center;">-</td> <td>Saltisford, Warwick</td> </tr> </table>	26 January - 2:00 p.m.	-	Building 1 Conference room, Saltisford, Warwick	27 April -10.00am	-	Benn Hall, Rugby	21 June -10.00am	-	Council House, Atherstone	20 September -10.00am	-	Council House, Atherstone	23 November -10.00am	-	Saltisford, Warwick	
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The meeting finished at 11.12 a.m.

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Chair